

Evergreen Community Charter School Board of Trustees
Minutes
Thursday, December 19, 2024

The meeting was called to order by President Eric Noone at 7:00pm.

Eric Noone led the Board in the Pledge of Allegiance.

Sherline Eugene, Board Secretary took attendance. Present were: Mary Ann Lewis, Sherline Eugene, Sandi Denniston, Bryan Dunlap, and Eric Noone. Advisory Board members in attendance included Jill Shoesmith, Nancy Lewis, and Steven Richard.

Motion was made by Mary Ann Lewis and seconded by Sherline Eugene to approve the December 19, 2024 agenda. Motion carried (5-0).

The Board did not enter into Executive Session. There were no visitors present and no correspondence from the public to discuss.

Evergreen Director, Jill Shoesmith reported on current activities:

Evergreen passed the Asbestos inspection as reported by Element Environmental of Adamstown PA. They provided the documentation required by law.

During the months of November and December the Biology students had a field trip to the Cranberry Bog. 6th and 7th graders went to Countryside for their group reading activity.

We had our Senior Fall Feast where 12th grade cooked for our whole school.

Parent Teacher Conferences were well attended again this year.

Jill had a 2hr training with our attorney for Title IX enforcement.

On November 19, Evergreen was closed in order to host the life celebrations of alumni Akili Eugene and James Stokes.

On November 22, Evergreen was closed for a snow day.

On both December 5 and 16 we were closed and used Flexible Instruction Days.

On December 13, the high school students held their Genius Hour Expo in the school's theater. Students were represented with a great variety of projects which they researched, designed, and constructed. Each student explained their individual project from start to finish. Note was made to be sure the Board members are invited next year.

Instructional Report:

Mr. Richard began by commenting on the positive staff climate at Evergreen. This past month staff members received training on specific aspects of school safety. Trainings included: Stop the Bleed and Narcan use. The staff reviewed our Lockdown procedures and followed up with a Lockdown Drill for the entire school.

Evergreen has been approved for a \$70,000 School Safety Grant which will include funding for an expansion of our security camera system, protective and reflective film for our windows, and possibly new doors both inside and outside. Any additions or deletions will be brought to the Board for approval.

Under items for Discussion:

Based on the school's current financial statements, Jill asked the Board to consider the \$500 employee bonus which we have given for the past three years. We are comfortable with this amount because by December we have a better understanding of the school year's cash flow rather than in July when we are not sure of the reimbursement rates for each of our sending schools.

Sherline Eugene made the motion to award the employee bonuses and it was seconded by Mary Ann Lewis.

Under Items Requiring Board Action:

Sandi Denniston made the motion to approve the minutes from the October 2024 meeting. Mary Ann Lewis seconded the motion which passed. (5-0).

Eric Noone made the motion to approve the current financial statements, payment to vendors, and Grant spending. The motion was seconded by Bryan Dunlap and approved (5-0).

Sherline Eugene made the motion, seconded by Bryan Dunlap, to accept the independent audit and the Audit Certification for the 2023-24 school year. The motion was approved (5-0). Bryan Dunlap expressed satisfaction in knowing that the supervisor of the audit changes every few years to provide a fresh perspective.

Under other areas of comment, Jill and Mr. Richard reported that student phone use has dropped considerably this year. Headphone and earbud use is also much improved.

In response to student requests, Evergreen teacher Lucas Heller has recently constructed a GaGa Ball Pit. His efforts saved the school over \$1500 and will help to keep our students active.

Board President, Eric Noone commended the entire Evergreen Community for coming together in celebration of the lives of alumni Akili Eugene and James Stokes. It was the perfect expression of grief and gratitude working together.

With no other business coming before the Board, Bryan Dunlap made the motion to adjourn the meeting. Seconded by Eric Noone. Motion approved (5-0).

The next scheduled meeting is January 23, 2024 at 7:00 p.m.